



# L A L L I E

A DIVISION OF STATIONERY WORKS, INC.

Store : \_\_\_\_\_ Store Phone # (     ) \_\_\_\_\_

Email : \_\_\_\_\_

Ship To: \_\_\_\_\_

<b>date</b>	<b>your p.o.# /customer name</b>	<b>salesperson</b>	<b>NEED BY:</b> _____ date Fed Ex SHIP VIA: Ground..... <input type="checkbox"/> 2-day ..... <input type="checkbox"/> 3-day ..... <input type="checkbox"/> Overnight ..... <input type="checkbox"/>
<b>CATALOGUE</b>	lallie parties <input type="checkbox"/> moved again <input type="checkbox"/> stationery collection <input type="checkbox"/> dilliedallie <input type="checkbox"/> get married <input type="checkbox"/> save that date <input type="checkbox"/> quiet thoughts <input type="checkbox"/> lallie holidays _____ <input type="checkbox"/> other lallie catalogue _____ <input type="checkbox"/>	<input type="checkbox"/> <b>CARD</b> <input type="checkbox"/> <b>FOLDOVER</b> <input type="checkbox"/> <b>SHEETS</b> _____ <small>size</small>	<input type="checkbox"/> <b>BLANK 2ND SHEETS</b> _____ <small>quantity</small>
	<input type="checkbox"/> <b>ENVELOPE</b> <input type="checkbox"/> <b>TRI-FOLD</b> <input type="checkbox"/> <b>CUSTOM STAMPS</b>  <input type="checkbox"/> 4bar <input type="checkbox"/> A9 <input type="checkbox"/> 5x5 <input type="checkbox"/> 8x8 <input type="checkbox"/> enclosure <input type="checkbox"/> postcard <input type="checkbox"/> A2 <input type="checkbox"/> A10 <input type="checkbox"/> #10 <small>(tea length)</small> <input type="checkbox"/> gift tag <input type="checkbox"/> other _____ <input type="checkbox"/> A6 <input type="checkbox"/> A16 <input type="checkbox"/> business card <small>(2x3 1/2)</small> <input type="checkbox"/> bookmark <input type="checkbox"/> A7 <input type="checkbox"/> slim <input type="checkbox"/> calling card <small>(2 1/2 x 3 1/2)</small> <input type="checkbox"/> placecard <input type="checkbox"/> A8(jumbo) <input type="checkbox"/> No.10 <input type="checkbox"/> square calling card _____	<b>PHOTO</b> photo size: _____ x _____	
<b>SAMPLE NAME</b> _____ pg# _____		<b>QUOTE:</b> <input type="checkbox"/> Quote only <input type="checkbox"/> Quote before proof <input type="checkbox"/> Quote with proof (quote is emailed separately after proof is sent)	
quantity _____	envelope quantity _____	<b>CUSTOM INSTRUCTIONS/DIAGRAM</b>	
<b>INK(S)</b> <small>specify flat or thermography</small> _____		<b>Please underline all capital letters</b>	
screened background <small>(flat only)</small> : _____			
<b>TYPESTYLE(S)</b> _____			
<input type="checkbox"/> Caps & Lower <input type="checkbox"/> ALL CAPS <input type="checkbox"/> BIG & LITTLE CAPS <input type="checkbox"/> all lower			
<b>POSITION</b> <input type="checkbox"/> center <input type="checkbox"/> top <input type="checkbox"/> flush left <input type="checkbox"/> bottom <input type="checkbox"/> flush right <input type="checkbox"/> horizontal <input type="checkbox"/> justified <input type="checkbox"/> vertical			
<b>PAPER COLOR</b> _____			
Mount Colors & Instructions: _____			
<b>TRIMMINGS</b>  <input type="checkbox"/> in & out <input type="checkbox"/> knot <input type="checkbox"/> bow <input type="checkbox"/> other			
<b>ENVELOPE COLOR</b> _____		diagram:     envelope imprint:   ink color(s) _____   typestyle(s) _____ <small>specify flat or thermography</small> <b>Please underline all capital letters</b>	
<b>LININGS</b> one color: _____		<input type="checkbox"/> Caps & Lower <input type="checkbox"/> ALL CAPS <input type="checkbox"/> BIG & LITTLE CAPS <input type="checkbox"/> all lower	
double linings: top color _____ edge color _____		 <input type="checkbox"/> back	
printed linings: ink _____ paper _____ copy _____		 <input type="checkbox"/> front  <input type="checkbox"/> address only <input type="checkbox"/> address & design # of lines   1   2   3	